

DC Training Concepts
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Nov 4, 2014

Re: Shipping DC Blocks to Canada and Mexico

Dear Distributors:

As of this date, please provide the following information regarding shipping DC Blocks to Canada or Mexico to satisfy NAFTA trade agreements. My fulfillment center will complete the NAFTA Certificate, but please provide the following items:

- 1) "Ship To" address (customer),
- 2) Personal name to contact at the "Ship to" address, telephone number and e-mail of customer,
- 3) Tax ID of the customer,
- 4) A copy of the invoice you provided for your customer, and
- 5) Customs Broker name, address, telephone number, fax number.

Thank you for providing this at the time of the order. It will save your company and mine a lot of time if this information is provided initially, as numerous telephone/emails pre-shipment can be avoided, as well as delays at the border during shipping. If this list changes, I will advise you as soon as I become aware of them.

Thank you for your efforts in distributing DC Blocks. I appreciate it very much.

Sincerely,

Derrick Crass